



**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

<b>Date:</b> 09/03/2021	<b>Ref No:</b> 443	
<b>Type of Operational Decision:</b>		
<b>Executive Decision</b> <input checked="" type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>	
<b>Status:</b> For Publication.		
<b>Title/Subject matter:</b> Extension of employment of GIS/LLPG Custodian Officer		
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:		
(i) within an Approved Budget	Yes	
(ii) in accordance with Council Policy	Yes	
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No	
<b>Details of Operational Decision Taken [with reasons]:</b>  To extend the employment of a consultant to fill the role of the GIS officer/LLPG Custodian until 31 <sup>st</sup> March 2022.  Costs to be covered via existing budgets - forecasts have factored this into the end of the financial year. Cost to be circa £38,000.		
<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Neil Long, Assistant Director		09/03/2021
Donna Ball Executive Director Operations		09/03/2021

<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**